

# CHECK SAFETY GUIDE

FASTEN YOUR SEATBELT: FOLLOW THESE STEPS TO STAY SAFE WHEN USING CHECKS



# The Cost of Check Fraud

Buckle up: while **the use of checks** has declined by 25%, reports of check fraud have nearly doubled since 2021.\* With criminals becoming more sophisticated, it's crucial to stay vigilant and protect your financial information.

#### **STEP 1** RECOGNIZE THAT CHECKS CONTAIN SENSITIVE INFORMATION

## An Unprotected Check is a Gold Mine for Criminals.



B

Your name and contact information can be taken Account and routing



Blank spaces can leave room for alterations

D Information in the memo line can be too personal

Your signature can be stolen to forge other documents

|  | M. Everton<br>817 Main Street<br>Pasadena, CA 91104<br>PAY TO THE John Doe<br>ORDER OF John Doe<br>Two hundred °°/100<br>Pine Creek Bank<br>MEMO Happy birthday!<br>114105555511 101234567890 | 0101<br>DA E 7/12 20 24<br>200.00 \$<br>Dollars |  |
|--|---|---|--|
|  |   |   |  |



#### **STEP 2** UNDERSTAND THE MECHANICS OF CHECK THEFT, WASHING AND FORGING



#### **Check Theft**

Criminals frequently **raid mailboxes and intercept mail**, snatching checks to access and manipulate your personal details.



#### **Check Washing**

Scammers will use chemicals to "wash" checks, erasing and rewriting details to siphon funds into their accounts.



### **Check Forging**

Armed with routing and account numbers, criminals easily create fake checks using modern printers and software.

#### **STEP 3 PROTECT YOUR MONEY**







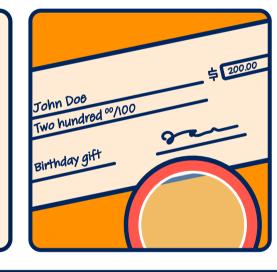


Protect yourself by using permanent ink when you write a check.



Avoid Blank Spaces:

Ensure your check leaves no room for criminal alterations by filling out each line completely.



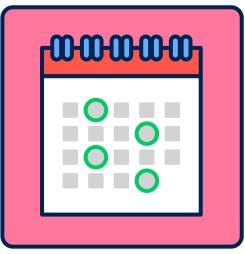




Acc

Review Accounts:

Regularly log on to your online banking platform to quickly identify anything out of the ordinary.









Analyze your paid checks to ensure the amount is correct and the endorsement reflects the intended payee to guard against unauthorized deposits.

#### **STEP 4 PRACTICE CHECK SAFETY**



\*2024 Findings from the Diary of Consumer Payment Choices, Federal Reserve Financial Crimes Enforcement Network, Suspicious Activity Report Statistics





Copyright © 2024 American Bankers Association

Home Federal Bank

practicesafechecks.com